

Agenda Item 10

		THE HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE	
Boston Borough Council	East Lindsey District Council	City of Lincoln Council	Lincolnshire County Council
North Kesteven District Council	South Holland District Council	South Kesteven District Council	West Lindsey District Council

Open Report on behalf of Lincolnshire Sustainability and Transformation Partnership

Report to	Health Scrutiny Committee for Lincolnshire
Date:	12 September 2018
Subject:	Lincolnshire Sustainability and Transformation Partnership – Acute Service Review Consultation Plan

Summary:

This report invites the Committee to consider an offer to contribute to and scrutinise the Acute Service Review Consultation Plan. The Consultation Plan will include details on the presentation of information in the full consultation documentation; venues for consultation events; and how the consultation is going to be promoted. The Consultation Plan will not include any details on the content of the Acute Services Review, as these will be available when the full consultation is launched.

There is no statutory requirement to seek the views of the Health Scrutiny Committee on the Consultation Plan, as the statutory duty to consult with the Committee applies after NHS England assurance process has concluded and at the time the full consultation documentation is published, which is expected to be in 2019. However, it is considered best practice to invite the Health Scrutiny Committee to make suggestions on how the consultation should be conducted.

If the Committee accepts this offer, a working group approach is suggested. The working group could consider the draft Consultation Plan prior to the next meeting of the Committee on 17 October. The views of the working group and the draft Consultation Plan could then be considered by the Committee on 17 October.

Actions Required:

- (1) To consider the offer of contributing to the Consultation Plan for the Lincolnshire Acute Services Review.
- (2) If the Committee accepts the offer in (1) above, to make arrangements for a working group, which would report to the next meeting of the Committee on 17 October.

1. Background

The Committee has considered regular updates in relation to the development of the Lincolnshire Sustainability and Transformation Partnership (STP). To date these have included quarterly updates relating to the overall progress of the STP as a whole, and a monthly examination of specific work programmes within the STP.

1.2 Acute Service Review

In January 2018, John Turner as the Senior Responsible Officer for the STP informed the Committee that Lincolnshire had started an Acute Service Review in December 2017 which posed the following question;

What is the optimum configuration of United Lincolnshire Hospitals NHS Trust (and the role of neighbouring acute trusts), in order to achieve a thriving acute hospital service in Lincolnshire (and for the population as a whole) achieving clinical and financial sustainability across the Lincolnshire NHS health economy?

Since December 2017, the work on the Acute Service Review has continued at pace between senior clinical staff and NHS professionals and remains an internal NHS work programme. It is anticipated that the Acute Service Review will suggest significant service change and require capital investment to achieve these changes; Lincolnshire NHS is therefore following the published (March 2018) guidance from NHS England titled "Planning, assuring and delivering service change for patients" which fully describes the current policy position, including regional and national gateways, that are required.

In June 2018, John Turner stated that the Lincolnshire NHS will put detailed service options into the public domain when they have been fully assessed for clinical viability and financial sustainability and have passed through NHS England assurance process; noting that Lincolnshire clinical commissioning groups will formally consult with the public once this process is completed.

As many elements of this process are national, it is not possible to say when public consultation will commence, although it will not be in this calendar year. A full and open public consultation will be required to inform any final decisions on the configuration of services through the Acute Services Review.

2. Process

The Pre Consultation Business Case is due to be submitted to NHS England for assurance before the end of the calendar year. Prior to this, it will also need to be approved by the four Clinical Commissioning Group (CCG) Governing Bodies. NHS England will then review the business case through regional and national panels.

The Consultation Plan will be submitted alongside the Pre Consultation Business Case and be reviewed as part of the NHS England assurance process.

3. Draft Consultation Plan

There is no requirement to seek the views of the Health Scrutiny Committee on the Consultation Plan, as the statutory duty to consult with the Committee applies after NHS England assurance process has concluded and at the time the full consultation documentation is published, which is expected to be in 2019. The health scrutiny consultation processes are set out in Regulation 23 of the Local Authority (Public Health, Health and Wellbeing Boards, and Health Scrutiny) Regulations 2013, which are supported by guidance from the Secretary of State, in particular Chapter 4 of this guidance.

It is considered best practice to invite the Health Scrutiny Committee to make suggestions on how the consultation could be conducted. Any comments from the Committee on the Consultation Plan would not constitute any pre-determination of proposals in the consultation itself, as the focus would be on process at this stage.

If the Committee accepts this offer, the working group could consider the draft Consultation Plan prior to the next meeting of the Committee on 17 October. A working group could meet in late September or early October to review the draft consultation plan. Following this, the views of the working group and any revised Consultation Plan could then be considered at the next meeting of the Committee on 17 October.

The following area will be addressed in the plan and members will be asked for feedback;

Activity	Proposed Approach / Content
Length of Consultation	<ul style="list-style-type: none">• Minimum of 12 weeks• Avoidance of major holidays or extension of consultation period to mitigate this
Consultation document	<ul style="list-style-type: none">• Full document including:<ul style="list-style-type: none">➢ Offer of document and survey in different languages and formats available (translated into main languages in Lincolnshire)➢ Background information / reasons for change➢ Performance and finance information➢ Reasons for identifying options➢ Impact of options on patients, public, staff and all stakeholders• Summary documents available to enable accessibility, understanding and response

Activity	Proposed Approach / Content
	<ul style="list-style-type: none"> • Glossary of terms and acronyms • Link to background information and data; available on request • Online version of document and survey • Frequently Asked Questions available • Link to support to complete survey including information on Healthwatch, PALS and phone and address of STP office for support • Survey to include a range of multiple choice and free text questions
Events	<ul style="list-style-type: none"> • Public events in main towns in Lincolnshire, e.g. Lincoln, Boston, Grantham, Skegness, Louth, Gainsborough, Stamford and Spalding • Public events undertaken on a range of days and times including weekends, mornings, afternoons and evenings • Attendance at existing events and meetings with diverse audiences, community groups, voluntary organisations and groups, utilising a range of techniques targeted to the audiences including supermarkets and markets. • Staff meetings and workshops • Service specific events with service users, expert patients, staff and key stakeholders such as third sector and voluntary organisations to provide feedback on proposed care pathways in the options
Promotion	<ul style="list-style-type: none"> • Via partner organisations • Online; websites and social media • Posters in GP practices • Local newspapers and broadcast media • Briefings and presentations to key stakeholders, e.g. Health Scrutiny Committee, Health and Wellbeing Board, Local Authority, District and Parish Councils • Supporting communications campaign including existing staff and communication networks within all organisations, newsletters, blogs, podcasts, presentations
Stakeholders	<ul style="list-style-type: none"> • Informed by Equality Impact Assessment • Full range of statutory stakeholders consulted • Stakeholder databases of all organisations utilised including community and third sector groups • Shared with all organisations' membership databases
Analysis and Evaluation	<ul style="list-style-type: none"> • Analysis and reporting undertaken by independent review body • Coordinated handling of feedback, enquiries, FOI requests
Reporting	<ul style="list-style-type: none"> • Full report produced • Executive summary produced • Reported to Governing Body, Trust Board meetings • Reported to all statutory consultees including Health Scrutiny Committee and Healthwatch • Report available on all websites, partner websites • Paper copies of report available in GP practices, and on request

This is not meant to be an exhaustive list and created to aid the working group.

4. Consultation

Where substantial changes are proposed to NHS services, there is a duty to consult the local authority (Public Health, Health & Wellbeing Boards and Health Scrutiny) Regulations 2013, made under section 244 of the National Health Service Act 2006.

5. Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy

The Sustainability and Transformation Partnership utilises the Joint Strategic Needs Assessment as a key source of demographic information upon which to build the Case for Change and identify the key priorities for the STP.

6. Conclusion

The report sets out an offer to the Health Scrutiny Committee to contribute to the Consultation Plan on the Lincolnshire Acute Services Review, with a proposal that if the offer is accepted, a working group is established to consider the plan and report to the next meeting of the Committee on 17 October.

7. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Sarah Furley, who can be contacted on 01522 307315 or sarah.furley@lincolnshireeastccg.nhs.uk.

This page is intentionally left blank